

# Chung Hua University

Academic Year of 113 (SemesterII)

## Leave Of Absence and Withdrawal Refund Policy

<b>Leave of Absence or Withdrawal Period</b>	<b>Payment Time Frame</b>	<b>Leave of Absence and Withdrawal Refund</b>
1. Applications received on or before registration date	Before and on 2025/2/17	Full refund
2. Before 1/3 of the semester	2025/2/18~ 2025/3/28	2/3 Refund of Tuition & Miscellaneous Fees
3. After 1/3 and before 2/3 of the semester	2025/3/29~ 2025/5/9	1/3 Refund of Tuition & Miscellaneous Fees
4. After 2/3 of the semester	2025/5/10	No refund

### Notes:

1. The refund standard is based on the “Tuition & Fee Payment Guidelines for Junior College and University” which was drafted by Ministry of Education
2. A weekly Schedule is based on the school calendar.
3. Other fees include the usage of computers, websites, language labs & swimming pools.
4. For leaving of absence & quitting school, you are required to apply for refund by submitting the following documents such as “Proof of Payment”, “Refund Application Form of Leaving of Absence & Quitting Dormitory & School” & “Proof of Quitting School.”
5. If forced withdrawal or suspension, you are allowed to apply for refund of your payment of tuition, credit & miscellaneous fees.